

Annual Quality Assurance Report (AQAR) of the IQAC

Name of the Institution : Justice Basheer Ahmed Sayeed College for Women.

Year of Report : 2008-2009.

SECTION A

Plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement (attach separate sheet if required).

- ✎ To consolidate the students' feedback forms.
- ✎ To compile the activities of all the departments for the academic year 2008 -2009.
- ✎ IQAC planned to conduct a seminar on higher education and healthy practices.
- ✎ To conduct an Orientation Course for students at the beginning of the next academic year
- ✎ Cleanliness of the College to be taken care of.
- ✎ Plan to reframe the staff self-appraisal forms.

SECTION B

1. Activities reflecting the goals and objectives of the institution

Our College has always believed that education is about converting theory into practice, about seeing a problem through diverse perspectives and finding innovative solutions to it. It is important to foster, through education, the attitude and habits required to take independent action towards the future, and this we aim to do through our curriculum which is highly innovative to promote excellence.

2. New academic programmes initiated (UG and PG)

- M.Phil. Zoology was started in August 2008.
- UGC sponsored career-oriented programme in Montessori training was started in this academic year 2008-09.

3. Innovations in curricular design and transaction

During the academic year 2008-09 the Choice Based Credit System was introduced.

4. Interdisciplinary programmes started

The following Inter-disciplinary subjects are offered by the Departments to the students at the Postgraduate level.

Department	Inter- disciplinary subject	Soft Skills Subject
Psychology	Employee Welfare and Industrial relations	Personality Development
Zoology	Med Informatics	Teaching methods
Human Science –Textile Science & Fashion Designing,	Textile Ornamentation	Entrepreneurship Management
Human Science –Child Development & Basics of Nutrition	Health & Fitness	Computer applications in social science
Commerce	Accounting & Tally	Business Communication
Corporate Secretaryship	E-Commerce	Business Communication
Mathematics	Resource Management techniques	Psychological and educational statistics
Microbiology	Food Safety	Hospital Management
Computer Science	Documentation and Presentation tools	Basics of computer and internet
Economics	Industrial Economics	Data processing by SPSS in economic issues
Applied Electronics	Consumer Electronics	Fundamentals of electrical and electronic instruments

5. Examination reforms implemented

- Separate Website for the Office of the Controller of Examinations created to publish results and to make examination related announcements.
- Deans from Science, Arts, Commerce, and Business Studies streams were appointed to take care of the examination policies.
- Objective type questions introduced for UG and PG courses.

6. Candidates qualified NET/SLET/GATE etc.

In the academic year 2008-09, one student cleared the CAT examination.

7. Initiative towards faculty development programme

It is intended to conduct a two day Orientation Programme for staff in the month of June 2009. The college permits staff to attend the Staff Development Programmes conducted by the Academic Staff College at the University of Madras. 20 staff members participated and benefitted from these programmes in 2008-09.

8. Total no. of seminars/ workshops conducted

Department (Forenoon)	Number of Seminar/Workshop
History	1
Political Science	1
Corporate Economics	1
English Literature	1
Plant Biology and Plant Biotechnology	1
Zoology	1
Biochemistry	2
Human Science	5
Psychology	1
Commerce	2
Department (Afternoon)	Number of Seminar/Workshop
Corporate Economics	1
English Literature	1
Travel and Tourism Management	1
Computer Science	2
Electronic Science	1
Business Administration	3
Commerce	3

9. Research projects ongoing /completed

Details of the Minor and Major projects

a. Details of the ongoing projects :

Project	Agency	Period	Amount in Rs.	Title	Name of the faculty members
Minor	UGC	2007-2009.	1,00,000	Psychological intervention for the psycho-socio-economic acceleration of the scheduled caste youth.	Dr. R. Subashini Psychology
Minor	UGC	2007-2009	35,000	How to make the role of Women Entrepreneurs effective	Dr. Sugandha Kannan Commerce
Minor	UGC	2007-2009	1,00,000	Teaching Communicative English to Juvenile Delinquents	Dr. Khader Almas Mrs. Meher Taj Ms. Aliya Parveen English

10. Patents generated, if any. Nil.

11. New collaborative Research programmes Nil

12. Research grant received from various agencies

The College secured research funding from the UGC for an amount of about Rupees Twenty five lakhs. The break-up of the funding is given below.

S. No	Agency	Year	Grant amount In Rs.	Department/ Name of the candidate
1	UGC	2008-2009	2,02,300	Human Science/ Afrose Fathima (Ph.D.)
2	UGC	2008-2009	89,200	Human Science/ Chandra Kala (Ph.D.)
3	UGC	2008-2009	Funding received in the previous years	Human Science/ J. Sangeetha (Ph.D.)
4	UGC	2008-2009	1,66,333	Psychology /Anoo Rekha (Ph.D.)
5	UGC for ST	2008-2009	2,50,000	Human Science/ Vanlal Ruati (M. Phil.)
6	ICMR	2008-2009	1,97,200	Human Science/ Tiruveni (Ph.D.)
7	TNSCST	2007-2009	5,000	Human Science/ Amal Fathima M.S. (M.Sc.)

13. Details of research scholars

i. List of M.Phil., Ph.D. awardees

Course	Year	Registered	Completed
M. Phil.	2008-2009	34	30
Ph.D.	2008-2009	2	5

NAME LIST OF THE STUDENTS AWARDED PH.D.

Department: Zoology Guide: Dr. Nausheen Dawood

S.No.	Name of the student	Title of thesis	Date of viva-voce exam.
1.	Susithra S.	Biodegradation of tannery effluent	04.12.2008
2.	Dhakshayani C	Microbes – Earthworm interaction and impact of the Exotic earthworms (Eudrilluseugeniae Kingberg) on Endemic Earthworm (Perionyxexcavatus Perrier and LampitomaurittiiKinberg) based on microbial community structure.	26.02.2009

Department: Psychology Guide: Dr. Salma Salahuddin

S.No.	Name of the student	Title of thesis	Date of viva-voce exam.
1.	Usha Sampath	Psychological stress and nutritional profile of college girls in Chennai	04.03.2009

Department: Human Science Guide: Dr. Roshanara

S.No.	Name of the student	Title of thesis	Date of viva-voce exam.
1.	Fathima Lasimul Husnara	Shear Strength of Fibers and Yarns	12.12.2008
2.	Maria Margaret Joseph	Effect of Supplementation on Symbiotic Health Food on Hypercholesterolemia Women	13.02.2009

14. Citation index of faculty members and impact factor –Nil

15. Honours/Awards of the faculty : National , International

Awarded “SOLLIN SELVI” by World Tamil Cultural Association Bangkok, Thailand	Dr. Parveen Sultana Tamil	2008
Deputed by CSSEAS, University of Madras, to do research in the University of Singapore and Malaysia as part of the Ph.D. programme (Recognition)	Mrs. Mehar Taj English	May 2008

16. Internal resources generated. – Nil.

17. Details of departments getting assistance/ recognition under SAP, COSIST(ASSIST)/DST, FIST, and other programmes.

1	ICMR	2008-2009	1,97,200	Human Science/ Tiruveni (Ph.D.)
2	TNSCST	2007-2009	5,000	Human Science/Amal Fathima M.S. (M.Sc.)

18. Community Services

- The N.S.S. Coordinators organized a blood donation camp in the college along with the Bank of Baroda.
- MOHAN Foundation (Multi Organ Harvesting Aid Network) and the N.S.S. unit of the college conducted an Organ Donation Awareness Programme for the staff, students and the neighbouring community in which 160 students volunteered to donate organs and they were provided with lifetime membership card.
- Our students formed a human chain to support the education of the girl child and another human chain in association with the Department of Human Science to support cancer awareness was organized.
- As a part of the ten day special camp in which 170 volunteers participated, 53 units of blood were collected, a special dental and eye camp was organized for the underprivileged in localities near the college.
- On International Drug Abuse Day, a programme was organized to create awareness.

- A one day cleaning camp was organized at the Hobart Government Higher Secondary School in association with the US Consulate.
- 50 NSS volunteers participated in promoting communal harmony.
- An AIDS awareness programme was organized in association with the Red Ribbon Club for the transgenders.
- Students of our college donated blood at a Mass Blood Donation Camp organized by the Indian Youth Red Cross Society on 22nd October 2008.
- Students rendered service at the Government Ophthalmic Hospital from 27th to 31st December 2008.

19. Teachers and officers newly recruited

Teaching Staff : 10

Non-teaching staff : 3

20. Teaching-Non-teaching staff ratio : 4:1

21. Improvements in the library services

- Process carried out to modernize the Library
- One Desktop Computer installed
- High Speed Multi User Internet Facility (3333 Plan) installed
- Bulletin Boards.

22. Amount of money spent on new books, journals

Amount spent on new books and journals during the year 2008 -2009 is as follows:

Year	No. of Books & Journals	Expenditure (In Rupees)
2008 – 2009	Books : 2,954	Spl. Fee A/c. : 1,50,000/-
	Journals : 31	U.G.C. XI Plan : 38,000/-
	Magazines : 16	Autonomous A/c. : 3,00,000/-
	Newspapers : 10	UGC SC/ST : 1,00,000/-
		UGC Minority : 1,00,000/-
		Management : 1,00,710/-

		Total : 7,88,710/-
		=====

23. Courses in which student assessment of teachers is introduced and the action taken on student feedback

The IQAC has a prepared format for the assessment of teachers. These feedback forms were distributed and collected on the 11th of February 2009 from the students of the Forenoon and Afternoon Sessions.

24. Feedback from stakeholders

Parent-Teacher meetings were organized on 6.10.2008 in the odd semester and on 9.4.2009 in the even semester. Feedback is collected from the parents by the class teachers and the course teachers during the PTA meeting. The placement officer receives oral feedback from the HR Executives companies coming to the campus for recruitment.

25. Unit cost of education

Unit Cost (FN) - Rs.18923/-

Unit Cost (AN) - Rs. 9836/-

26. Computerization of administration and the process of admissions and examination results, issue of certificates.

The college offices (Forenoon and Afternoon), the Office of the Controller of Examination and all the departments have been equipped with computers and printers. Admission, administration and examination results are all computerized.

27. Increase in the infrastructural facilities

- The Departments of Physics, Chemistry, Plant Biology and Plant Biotechnology, Human Science, Zoology and Biochemistry were provided with necessary equipment to improve infrastructure in their departments and laboratories.
- The office of the Principal was renovated.
- A tennis clay court was laid in the year 2008-09.

28. Technology upgradation

- Proposal to set up a new computer lab (lab IV) initiated in the year 2008-09.
- Two audio visual aided computers installed.
- Three photocopiers were fixed in different places for the benefit of the students and the staff.
- LCD projectors provided to a few departments.

29. Computer and internet access and training to teachers, non-teaching and students

- All the departments have computers and the college has an internet centre (VTI block) for use by students and staff, both teaching and non-teaching.
- The Centre for Women's Studies conducted short term courses in internet and computer usage. In the year 2008-09, 2 staff members and 7 students benefitted from the course.

30. Financial aid to students

- During the year 2008-09, a total of 42.22 lakhs (Forty two lakhs twenty two thousand rupees) was disbursed by the S.I.E. Trust as scholarships to students of both Forenoon and Afternoon Sessions. A total of 501 students in the Forenoon Session and 284 students in the Afternoon Session were benefitted.
- Students apply for Government BC/SC/ST scholarships.
- Students selected in the sports quota are given fee waiver. 14 students were given full fee waiver under the sports quota this year.

31. Activities and support from the Alumni Association

- Nearly 25% of our teaching faculty members are our Alumnae.
- Our alumnae are invited to be on the Board of Studies of our departments and contribute to the framing of the syllabus.

- Well-placed Alumni are invited to inaugurate the Association Meetings of the departments in the college and deliver guest lectures.
- Alumnae working in the corporate sector help placement activities.
- The college proposes to conduct an Alumni Reunion meeting in the next academic year.

32. Activities and support from the Parent -Teacher Association

- A Parents - Teacher Association Meeting was held on 6.10.08 in the odd semester and the second meeting was held on 9.4.09 in the even semester.
- Parents interact with teachers who update them on the progress of their ward. A parent teacher feedback form is filled by the parents providing us with helpful suggestions.

33. Health Services

- The Health Clinic is managed by two full time doctors, one for the Forenoon Session and the other for the Afternoon Session. The students undergo regular medical check-up. The doctors attend to the various medical and general health problems of the students and staff.
- The Department of Bio-Chemistry conducted a workshop on Adolescent Diabetes on 13th October 2008. 1000 students were screened for Diabetes, Obesity and Hypertension.
- The Fathima Akthar Health Club instituted on 23rd February 2009, organised medical camps, workshops and awareness seminars for the students and the teaching and non-teaching staff.

34. Performance in sports activities.

Ball badminton : Divya of I B.Com., Noushin of II B.Sc. Statistics and Bhuvaneshwari of III B.Sc. PB & PB represented A zone at the Inter zone tournament and won the III place.

Kho-Kho : At the Inter District Championship Tournament held at Thiruchengodu, Chitra, Selvi and Ajitha of I. B.A. Economics, Saraswathi of I B.Com., Gomathy of I

B.A. Literature, won the II place. Gomathy of I B.A Literature and Chitra of I B.A. Economics represented the Madras University at the All India Inter University Tournament.

Cricket : In the ‘A’ zone Cricket Tournament our team won the III place. Leela Kripa of III B.E.S., Pavitra of II B.Com., Rajalakshmi of I B.Sc. N.D., Salma of I B.Sc. Psychology, Sasi of III B.Com., Ganga of II B.Com. Supriya of III B.A.TTM represented our college in the Inter zone tournament and won the II place. Pavitra of II B.Com. and Rajalakshmi of B.Sc. N.D. represented the University at the All India Inter-University Tournament. Our college team won the II place in the Indo-Sri Lanka Twenty-20 Youth Cricket Championship.

Handball : Our students represented our college in the ‘A’ Zone Tournament. Gomathy of I B.A. Literature and Jinsu George of II B.B.A. played in the Inter Zone Competition and won the II place. Gomathy of I B.A. Literature represented the University of Madras at the All India Inter University Tournament.

Kabaddi : Vishnu Priya of I B.I.S.M., Kavitha of I B.B.A. and Gayathri of III B.B.A. represented ‘A’ Zone in the Inter Zone Kabaddi Tournament and won the III place.

Basketball : Nallammal of II B.Sc. Maths, Bharathi of I B.A. Economics, and Mahalakshmi of I B.C.A. represented ‘A’ Zone in the Inter Zone Tournament and won the III place.

Volleyball : Our College won the II place in the ‘A’ zone Tournament. Tamil Selvi of III B.I.S.M., Janani, Vidhya and Sufia Saheen of I B.Com. (CS) represented the University of Madras at the All India Inter-University Tournament. Jolly Volley Ball Club conducted a State Level Tournament and our team won the II place and a cash award of Rs. 3,000/-. Nedunkadu Sports Club conducted an All India Tournament and our team won the III place and was awarded Rs.3,000/-. In the Espo Sports Festival our students won the II place and a cash prize of Rs 2,500/-. In the Inter Collegiate Tournament ‘Chaitanya’ our students won the II place. In the University Level Tournament our college team won the III place and a cash prize of Rs. 2,000/-. In the Chennai District Level Tournament, our girls won the II place. In the Tamil Nadu Junior State Championship our college won the II place. Janani of I B.Com. (CS) represented our college in the State Championship Tournament and won the III

place. Our College Team won the IV place and a cash award of Rs. 1000/- in the Super Eight Tournament.

Athletics : The 23rd Junior Athletics Championship, S. Rama of I B.Sc. Maths won II place in Heptathlon and the III place in 100 mts Hurdles. She also won the III place in Heptathlon at the South India Inter Collegiate Athletic Sports Meet. At the State Level Athletics Championship, S. Rama of I B.Sc. Maths won the I place in the 'A' Zone Athletic Meet and was declared the Champion of the Heptathlon. In the Inter Zone tournament S. Rama won the II place in the triple jump and second place in 100 mts. Hurdles. At Dr. A.L. Mudaliar Sports Meet she won the III place in the triple jump and the II place in 100 mts. For the first time our College conducted the State Level JBAS Sports Festival. Nineteen Colleges participated in different tournaments.

35. Incentives to outstanding sportspersons

Students selected in the sports quota representing the College/University/State at the National and State Levels are given fee waiver throughout the period of their study. They are also given refreshment allowances during their participation in different sports events.

36. Students achievements and awards

- About 150 students of the Forenoon Session and 64 students of the Afternoon Session have secured the first 10 ranks in the Madras University examinations conducted in April 2008. The rank holders were felicitated at a special rank holders function organized by the College, Presided over by the Governor of Tamil Nadu, Shri. Surjit Singh Barnala on 26th March 2009.
- Mariam Farzana of Commerce, alumna of our College, passed the IAS exams in May 2008.
- Poornima of Psychology underwent a sponsored 'Semester at sea' programme.
- B. Mathura of TTM went to Japan as part of the Japan East-Asia Network Exchange of Students and Youth Programme (JENESYS).

- Jinsu Susan George of Business Administration and Nithya of Corporate Secretaryship took part in a debate on the topic “Youth for democracy” held at Loyola College on 16th October 2008.
- Cadet Kavitha of II BSc. IDD participated in the Contingent drill and was also selected to march on the Rajpath. She was in the group dance in the Republic Day Celebrations.

37. Activities of the Guidance and Counselling Unit

S.No	Career Guidance Activities	No of Programmes	No of students benefited
1	Career Guidance Workshops	5	500
2	Personality Development Programmes	2	200
3	Mock Interviews	3	500
4	Entrepreneurship Development Programmes	2	175
5	Aptitude Test	1	550
6	Mock Group Discussions	1	200
7	Self- Assessment Test	1	150
8	Informative Seminars	21	550
	Total number of programmes	36	

38. Placement services provided to students

432 students have been successfully placed in various companies like WIPRO, Fidelity, Perot systems, Ford Business Services, TNQ Scientific Journals, Reliance, Delit Solutions, Star drive, MIOT hospitals, WILL DO IT training company, Airtel, Aircel, Softlogics, Sitel, Ajuba, Aviva, Telsa Academy, HP, Bajaj Allianz, Royal Sundaram Bank and CTS.

Apart from full time jobs, 62 students have been benefitted through part time jobs in companies like MPL Ford, TATA AIG Life Insurance, Data Logics, Kothari, Career Path, HDFC, Europa, Amelio, Sutherland, Rukshi career academy.

39. Development programmes for non-teaching staff

A basic training programme was conducted for all the office staff to enhance their computer skills.

40. Good practices of the institution

- A Suggestion box for Student Grievance was installed in front of the college auditorium.
- The Student Feedback form and the Parent Feedback form were modified to facilitate quantitative assessment.
- The Library Committee was expanded to include student office bearers.
- Student members were inducted in the IQAC.
- A new Self-Appraisal form for staff members was approved by Chairman.

41. Linkages developed with National/ International, academic/research bodies

The college proposes to collaborate with ELTAI (English Language Teachers Association of India) to conduct the 4th International and 40th Annual Conference in the next academic year.

42. Action Taken Report on the AQAR of the previous year

- Teachers Feedback form given to the students and results consolidated.
- Self-appraisal forms collected from the staff.
- Feedback forms from parents collected at the PTA meetings.
- CBCS implemented from the academic year 2008-09.
- Enviro Club given the charge of supervising campus cleanliness and greenery.
- Library committee formed with 25 members
- Student members inducted in the IQAC.

43. Any other relevant information the institution wishes to add.

- Mrs. Fathima Begum and Mrs. A. Farida Banu, Department of English, completed a ten week online teacher training course in 'Critical Thinking Skills', conducted by the University of Oregon, U.S.A. and sponsored by the US Consulate, Delhi.

- Dr. Shareefa Talha, Department of Human Science, conducted a Nutrition Education Programme for school children in the Ananthapuram village on 1st March 2009.
- Dr. T. V. Geetha was selected as a paper setter for Group I- Tamil Nadu Public Service Commission Examination.
- The Department of English, as part of the International Women's Day Celebrations, along with the US Consulate, screened a movie on Rachel Carson, which gave awareness about the ecological disasters caused by pesticides.
- The Department of Bio-Chemistry was awarded a memento on International Women's day on 9th March 2009 for service rendered towards Women's Health Awareness Programme by the Government Royapettah Hospital.
- The Department of Economics (AN) organized a State Level Workshop on Curriculum Development on 2nd March 2009.
- Mrs. Dilshad, Department of Commerce (FN) and Mrs. Fahmeeda Yasmeen, Department of Commerce (AN) were awarded doctorate degrees during this academic year.

SECTION C

Outcomes achieved at the end of the year

- Choice Based Credit System implemented in the academic year 2008-09. This gives a wider choice to the students, helps in the overall development of the student, and makes them job ready.
- Interdisciplinary and Soft Skills programmes started at the postgraduate level.
- M.Phil. Zoology was started in the academic year 2008-09.
- Library Committee formed with 25 members.
- Student members inducted in the IQAC.
- 214 students secured the first 10 ranks in the University of Madras examinations. The first three rank holders were felicitated with cash awards at a special rank holders function.

- 28 seminars/workshops organized by various departments in the year 2008-09.
- A Two day Orientation programme was conducted for the teaching staff.
- A new format for assessment of teachers prepared by the IQAC for self-evaluation and improvement.
- A new tennis clay court was laid.
- A sum of 42 lakhs (approx.) was disbursed as Trust Scholarship.
- A Health Club named after Fathima Akthar was instituted.
- 432 students were placed in campus interviews during the academic year 2008-09.
- Our College Cricket team won the second place in the Indo-Sri Lankan 20-20 Youth Cricket Championship.
- Our College conducted the State Level JBAS Sports Festival for the first time. In the Sports Festival, Nineteen Colleges participated in different Tournaments.

SECTION D

Plans of the HEI for the next year

- To set up a Research Cell to promote Research activities.
- Plan to start a Postgraduate Diploma in Sports Psychology.
- Evaluation audit after every semester Examination to be introduced to check the evaluation process.
- Library to be automated.
- Applied to the UGC for more Career-Oriented Add on Courses/ Programmes.
- Plan to set up a new computer lab and upgrade existing labs to cater to the increased demand for the computer courses offered.

Name & Signature of Director /
Coordinator, IQAC

Name & Signature of
Chair person IQAC