

**J.B.A.S. - THE GATEWAY TO QUALITY EDUCATION
JUSTICE BASHEER AHMED SAYEED COLLEGE FOR WOMEN
(FORMERLY S.I.E.T. WOMEN'S COLLEGE)
COLLEGE WITH POTENTIAL FOR EXCELLENCE**

(An **Autonomous** Institution affiliated to the University of Madras)

FORENOON SESSION (SHIFT - I)

Re-accredited by the **NAAC** in 2013 with an **Outstanding CGPA of 3.61 (out of 4)** at '**A**' Grade
Ranked 47th All Over India by "**National Institutional Ranking Framework**"

56, K.B. Dasan Road, Teynampet, Chennai - 600 018.

Website: www.jbascollege.edu.in

Phone No: 2436 - 4152

Prospectus 2017 - 2018

Undergraduate Courses

*This Prospectus is published for the information of all
prospective students, their parents / guardians.*

They are requested to study it carefully before applying.

THE COLLEGE

The College was established in the year 1955 under the auspices of the Southern India Education Trust. Admission is open to all eligible women students, irrespective of their religion, caste, creed or community.

The College has been accredited with an Outstanding **5 STAR** Status in 1999 by the **NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL (NAAC)** and again re-accredited with an Outstanding **A PLUS** Status in 2007. In the third cycle of Accreditation in 2013, the College has been awarded an Outstanding **CGPA of 3.61 (out of 4)** at '**A**' Grade. The College was granted the status of **College with Potential for Excellence (CPE)** by the UGC in April 2016. In the ranking given to Colleges under the National Institutional Ranking Framework by the Ministry of Human Resource Development, Government of India for the year 2017 our College secured the **47th rank** among all the Colleges in the Country.

MISSION

The global environment of the 21st century is defined by pervasive changes - technological, political and economic - shrinking borders

and merging nationalities. Keeping this in mind, we believe, it is essential to produce ethical leaders who would have the capacity to think, the ability to take up challenges and to reach across cultural barriers to work towards the betterment of the world.

We have always believed that education is about opening the minds of our students to wider possibilities, converting theory into practice, seeing a problem through diverse perspectives and finding innovative solutions to it. It is important to foster through education the attitude and habits required to take independent action and this we aim to do through our highly innovative and quality curriculum.

Infrastructure

The College is spread across an area of 13 acres of lush greenery. It has spacious and adequate classrooms that are well-furnished. It has well-equipped laboratories with the latest equipment for Science Departments to enable students to perform experiments. It has a playground with a 200 metre turf track and separate courts to play volleyball, basketball, tennis and throwball. This is the only college in the city which has a swimming pool exclusively for women, and which is open to all students of the College free of cost. A splendid air-conditioned Auditorium and a well-equipped Seminar Hall to conduct International, National and State-level seminars, conferences and symposia are its additional features.

The Academic Landscape in any field is ever evolving with new knowledge which is because of sustained research. The College strives to create a research Culture that will help create inquisitive minds. A Multi-Disciplinary Research and Consultancy Centre (MRCC) has been established for further research activities in the College. The Central instrumentation Centre facilitates Inter - disciplinary research. An e-learning Centre with computers and internet facility provides access to On-line content.

With the intention of making our students physically and mentally strong and to enjoy good health, an exclusive Gymnasium has been set up with all necessary equipments.

Teaching Methodology

The faculty in every department are highly qualified, deeply committed and totally devoted to their profession. They adopt interactive methodologies of teaching. Smart Classrooms with the latest ICT enhances the Teaching - Learning experience.

Library

The College has a spacious library equipped with the latest books, magazines and journals. Students can access the internet free of charge and refer to e-Journals, e-Books through INFLIBNET and N-LIST. (National Library and Information Services Infrastructure for Scholarly Content)

The Academic search Premier of EBSCO, a multi-disciplinary resource database with nearly 3000 active full-text journals and magazines is available for students within the Campus.

Campus Placements

The Career Guidance and Placement Centre of the college organises On Campus placements for the final year students. Apart from the placements, the centre conducts regular Workshops, Seminars and Training programmes like Interview skills, Personality development, Aptitude Test and Psychometric test, to enrich the knowledge of students.

Some of the top companies that recruit our students every year are : Wipro Technologies, Cognizant Technology Solutions, TCS, Citi Bank, Capgemini, IGate, Infosys, Bajaj Allianz, RBS, Sutherland, AMP Technologies, HCL and Jain Housing.

Academic Program

The College is an autonomous institution and has adopted the "Choice Based Credit System" in conformity with the recommendations of the Tamil Nadu State Council for Higher Education. In the Credit System, each subject offered is assigned a credit depending upon the quantum of work required to complete the subject. Subjects have been designed with a weightage assigned to each course and a student must necessarily acquire a minimum of 140 credits to receive a Bachelor's degree.

The working hours are from 7:55 a.m. to 12:55 p.m. and the minimum working days are 90 in a Semester.

THE MEDIUM OF INSTRUCTION, TEACHING AND EXAMINATION IS ENGLISH.

Eligibility Conditions for admission to Under Graduate

(U.G.) Courses:

Candidates who have passed the Higher Secondary Examination (XII Std.) conducted by the Tamil Nadu Higher Secondary Board of Education or the Central Board of Secondary Education are eligible for admission to U.G. courses. Others will be required to produce an ELIGIBILITY CERTIFICATE issued by the University of Madras.

COURSES OF STUDY: B.A./B.Sc./B.Com. under the Choice Based Credit System (CBCS)

Part I - Foundation Courses:

Tamil/Hindi/Urdu/Arabic/French/Sanskrit

[Any one of the above languages - the language once chosen cannot be changed.]

Part II - Foundation Courses:

- I Semester - Preliminary English
- II Semester - Intermediate English
- III Semester - Progressive English
- IV Semester - Advanced English

Part III - (a) Core

- (b) Allied
- (c) Core Electives/Project

Part IV - (a) Value Education

- (b) Soft skills
- (c) Environmental Studies
- (d) Basic Tamil
- (e) Advanced Tamil
- (f) Non-Major Elective
- (g) Skill based subjects

Part V - (a) Extension Activities

NSS/NCC/Sports

Every Degree Course requires each student to participate in an "OUTREACH" programme and to complete a project which may require the students to go outside the campus in connection with the "OUTREACH" programme/Project work.

In addition to the activities mentioned above, all Departments have their own Clubs and Associations.

Allied and Elective Subjects for the U.G. Courses are as follows:

Part III (a) Core	Part III (b) & (c) Allied & Elective	Future Prospects	
		Higher Studies	Job Opportunities
B.A. Historical Studies	<p>(b)</p> <ol style="list-style-type: none"> 1. Outlines of Political Theory 2. Air Ticketing and Fare Construction 3. State and Institution process I 4. State and Institution process II <p>(c)</p> <ol style="list-style-type: none"> 1. Women's Studies 2. Constitutional History of India since A.D. 1919 3. Tourism-Principles and Practices 	<p>C.A. M.A. History M.A. Political Science M.A. Public Administration M.A. Women's Studies M.A. Human Rights M.A. Tourism M.A. Journalism M.Sc. Geography M.A. Sociology B.Ed., B.L., M.B.A., All India Civil Services All TNPSC Exams</p>	<p>Bank Exam, Railway Recruitment Board, Public Employment through competitive examinations, Teaching, Call Centres, B.P.O. Voluntary / Non-Profit Sector, Social Service Banks, Insurance, Tourism Sector - Ticket booking, Tourist guides, Travel agencies, Foreign Exchange etc.,</p>
B.A. Political Science	<p>(b)</p> <ol style="list-style-type: none"> 1. Principles of Sociology 2. Society in India 3. Political Economy of India 4. Women's Studies <p>(c)</p> <ol style="list-style-type: none"> 1. Labour Welfare Administration in India 2. Introduction to Human Rights 	<p>C.A. M.A. Political Science M.A. Public Administration M.A. International Studies M.A. Social Work M.A. Sociology M.A. History M.A. Economics B.Ed., B.L., M.B.A., All India Civil Services All TNPSC Exams</p>	<p>Teaching Research Banks, Railways, Air Hostess, Telemarketing, Public Relations, Sales Executives, Self-employment, (women entrepreneurs) Data Entry Operators in software companies, BPO etc., Receptionists, Writer / Journalist Political Pollster</p>

Part III (a) Core	Part III (b) & (c) Allied & Elective	Future Prospects	
		Higher Studies	Job Opportunities
B.A. Corporate Economics	<p>(b)</p> <ol style="list-style-type: none"> 1. Basic Statistics 2. Statistics for Economics 3. Principles of Marketing 4. Marketing Strategies <p>(c)</p> <ol style="list-style-type: none"> 1. Financial Accounting 2. Economics of Decision Making 3. Managerial Economics 	<p>C.A. M.A. Economics M.A. Corporate Economics M.A. Business Economics M.Sc. Economics M.Sc. Financial Economics M.A. HR Management M.A. Public Administration M.A. Journalism M.B.A., M.Com M.A. Political Science M.A. Social Work M.A. History M.A. International Studies M.A. Sociology B.L., B.Ed., M.B.A., All India Civil Services</p>	<p>Marketing Teaching, Research, Banks, Railways, Air Hostess, Telemarketing, Public Relations Officer, Sales Executives, TV Compering, All TNPSC Exams, Self - employment, (women entrepreneurs) Data Entry Operators in software Companies, Insurance Companies, Receptionists.</p>
B.A. English	<p>(b)</p> <ol style="list-style-type: none"> 1. Literary Forms (Prose and Poetry) 2. Literary Forms (Drama and Fiction) 3. History of English Language 4. English Language and Linguistics <p>(c)</p> <ol style="list-style-type: none"> 1. Women's Writing / Asian Literature 2. English for Competitive Examinations / Business English 3. Basics of Journalism / Copy Writing 	<p>C.A. B.Ed., Teacher Training P.G. - English / Public Administration / Journalism / Mass Communication / Visual Communication Courses in Technical Writing Courses in Copy Editing Computer Courses Travel / Tourism M.B.A. / B.L., I.A.S., I.F.S., Law</p>	<p>B.P.Os Call Centres Travel / Tourism Copy Editors / Journalists Medical Transcriptionists Hospitality Industry - PRO's Teachers / Event Managers, Translators Copy Writers, Public Relations Officers, Radio Jockey Video Jockey News Readers for the Media / Reporters Secretaries / Desk Jobs.</p>

Part III (a) Core	Part III (b) & (c) Allied & Elective	Future Prospects	
		Higher Studies	Job Opportunities
B.Sc., Mathematics	<p>(b)</p> <ol style="list-style-type: none"> 1. Numerical Analysis / Chemistry / Physics 2. Mathematical Statistics-Paper I & II <p>(c)</p> <ol style="list-style-type: none"> 1. Co-ordinate Geometry of 3D & LPP 2. Graph Theory 3. Operations Research 	<p>M.Sc., Mathematics</p> <p>M.Sc. I.T.</p> <p>M.C.A.</p> <p>M.B.A.</p> <p>B.Ed.,</p> <p>I.A.S.</p> <p>I.F.S.</p> <p>I.R.S.</p> <p>C.A.</p>	<p>I.T.Sectors, Teaching, B.P.O., Banking Sectors e-Trading.</p>
B.Sc.Physics	<p>(b)</p> <ol style="list-style-type: none"> 1. Mathematics 2. Chemistry <p>(c)</p> <ol style="list-style-type: none"> 1. Basic Electronics 2. Analog Integrated Circuits & Systems 3. Micro Processor & Its Applications. 	<p>M.Sc.Physics / Nuclear Physics / Theoretical Physics / Electronics / Medical Physics / Material Science / Astro - Physics / Bio - Physics / Geo-Physics / Photonics / Nano Science and Technology / Space Science / I.T.</p> <p>M.C.A., M.B.A., M.E.S., B.Ed., B.L.I.S., B.Tech.</p>	<p>Teaching, Technical Assistant in R&D Departments, Radiation Assistants, I.T.Sectors, BPO, UPSC, Banking Sectors, Clerical Posts, Receptionists.</p>
B.Sc. Chemistry	<p>(b)</p> <ol style="list-style-type: none"> 1. Mathematics / Botany / Zoology 2. Physics <p>(c)</p> <ol style="list-style-type: none"> 1. Applied Chemistry / Pharmaceutical Chemistry 2. Spectroscopy 3. Analytical Chemistry 	<p>M.Sc. General Chemistry</p> <p>M.Sc. Inorganic Chemistry, Organic Chemistry, Physical Chemistry</p> <p>Analytical Chemistry, Applied Chemistry, Polymer Chemistry, Biochemistry, Nanotechnology</p> <p>M.B.A., M.C.A., I.A.S., Law, B.Ed., I.F.S.,</p>	<p>I.T.Sectors, Teaching Profession Pharmaceuticals, Leather Industries Textile Industries Laboratories, Chemical Industries Food Industry Medical Transcription Civil Service.</p>

Part III (a) Core	Part III (b) & (c) Allied & Elective	Future Prospects	
		Higher Studies	Job Opportunities
B.Sc. Plant Biology and Plant Biotechnology	<p>(b)</p> <ol style="list-style-type: none"> Zoology Biochemistry <p>(c)</p> <ol style="list-style-type: none"> Genetics and Plant Breeding / Applied Genetics and Biostatistics Cell Biology and Molecular Biology Nanobiology and Computers in plant science 	<p>M.Sc. Plant Biology & Plant Biotechnology</p> <p>M.Sc. Microbiology</p> <p>M.Sc. Industrial Microbiology</p> <p>M.Sc. Biotechnology</p> <p>M.Sc. Bio-Informatics</p> <p>M.Sc. Genetics</p> <p>M.Sc. Plant Pathology</p> <p>M.Sc. Applied Science</p> <p>M.Sc. Pharmacology & Environmental Toxicology</p> <p>M.Sc. Bio-Medical Science</p> <p>M.Sc. Nanotechnology</p> <p>Alternative System of Medicine - Unani, Siddha, Ayurvedha,</p> <p>M.B.A., M.C.A., I.A.S., I.F.S., Law, B.Ed.</p>	<p>Teaching Profession, Forest Department, National Botanical Research Centre, R&D of Biotech Industry, Central Drug Research Institute, Central Institute of Medicinal & Aromatic plants. Chemical Industry, Agricultural Industry, Food Industry, Pharmaceutical Industry, Environmental Protection & Abatement of Pollution. Railway Recruitment, Banks, Civil Service Medical Transcription.</p>
B.Sc. Zoology / with Vocational Bio-Technology	<p>(b)</p> <ol style="list-style-type: none"> Botany / Vocational Bio-Technology Biochemistry / Vocational Bio-Technology <p>(c)</p> <p>CE I - Soil Biology / Animal Behaviour</p> <p>CE II - Oceanography / Wild life Management</p> <p>CE III - Aquaculture / Medical Lab Technology</p>	<p>M.Sc. Zoology</p> <p>M.Sc. Biotechnology</p> <p>M.Sc. Aquaculture</p> <p>M.Sc. Genetics</p> <p>M.Sc. Environmental Science / Toxicology</p> <p>M.Sc. Special Zoology</p> <p>M.B.A. / B.L.</p> <p>B.Ed.</p> <p>M.Sc. Biochemistry</p> <p>M.Sc. Bioinformatics</p> <p>M.Sc. Molecular Biology</p> <p>Civil Services</p>	<p>Teaching in School, Job at Environmental Centres, Aquaculture farms, Self employment (Aquaculture) BPO, Museums Medical Transcription, MNC Life Science Centres, Copy Editing, Silk Industry & Civil Services.</p>

Part III (a) Core	Part III (b) & (c) Allied & Elective	Future Prospects	
		Higher Studies	Job Opportunities
B.Sc. Advanced Zoology & Biotechnology	(b) 1. Botany 2. Biochemistry (c) C.E. I. Soil Biology / Animal Behaviour C.E. II. Oceanography / Wild Life Management C.E. III Aqua culture / Medical Lab Technology	M.Sc.Zoology M.Sc.Biotechnology M.Sc.Aquaculture M.Sc.Genetics M.Sc.Environmental Science/Toxicology M.Sc.Special Zoology M.B.A. / B.L. B.Ed. Diploma in Lab Technology Civil Services	Teaching in School, Job at Environmental Centres, Aquaculture farms, Self employment (Aquaculture) BPO, Medical Transcription MNC Life Science Centres & Lab Technician in Hospitals.
B.Sc. Home Science Nutrition F.S.M.& Dietetics	(b) 1. Allied Chemistry 2. Applied Chemistry 3. Information Technology in Nutrition 4. Web technology and Multimedia (c) 1.Fundamentals of Textiles Clothing 2. Human Development 3. Principles of Interior Decoration	M.Sc. Food Science & Nutrition, Child Development and Child Nutrition, Textile Science and Fashion Designing, Food Technology, Food Service Management, Clinical Nutrition, Biochemistry, B.Ed., M.B.A.,	Dietitian, Nutrition Consultant in Food Industry, Catering Manager, Hospitals, Gyms & Teaching.
B.Sc. Home Science Clinical Nutrition F.S.M.& Dietetics	(b) 1. Allied Chemistry 2. Applied Chemistry 3. Information Technology in Nutrition 4.Web Technology & Multimedia (c) 1.Family Resource Management and Principles of Interior Decoration 2. Human Development 3. Sports Nutrition	M.Sc. Food Science & Nutrition, Food, Service Management, Child Development and Child Nutrition. Food Technology, Clinical Nutrition, Medical Biochemistry.	Clinical Administrative Dietitian, Catering Manager, Sports Nutrition Consultant, Nutrition Consultant in Food Industry, Gym, Hospitals, Corporate Companies. Those with creative writing skills can also become 'Food Writers'

Part III (a) Core	Part III (b) & (c) Allied & Elective	Future Prospects	
		Higher Studies	Job Opportunities
B.Sc. Home Science Interior Design & Decor	(b) 1. Interior Materials, Construction & Finishes 2. Applied Art 3. Art & Architecture - India 4. Art & Architecture World (c) 1. Interior Elements 2. Human development & family dynamics 3. Resource Management in interiors	1.M.A. Visual Art 2.P.G in Interior Design 3.M.Sc.Child Development Child Nutrition 4.Textile Science and Fashion Designing 5.PG in communication & Design 6. P.G. in Fashion Design / Graphic Design	Interior Designers, Art Teachers in Schools, Gallery Management Staff, Architecture Firms. Textile Industry, Interior Firms. Paint Industry, Modular Kitchens Showrooms, Counsellors, Interior designers in showrooms, Graphic designers. Business start up as Art / Interior Designers.
B.Sc. Psychology	(b) 1.Bio Psychology 2.Psychological Statistics Descriptive Methods 3.Statistics Inferential Methods 4. Basic Research Methods (c) 1.Educating Exceptional Children 2. Organizational Behaviour 3. Consumer Behaviour and Advertising	M.Sc.Psychology, Counselling & Guidance, Psychotherapy, Forensic Science, Criminology, Human Resource Management, Clinical Psychology, M.A.Social Work, P.G. Diploma in Labour Studies. Diploma in Speech Therapy, Special Education, M.B.A., H.R. / Marketing C.A.Course.	Teaching, Hospitals / Clinics, Old Age Homes, NGOs for Special Education, Counselling Centres, Centres for Mentally ill, Centres for Exceptional Children Psychiatric Clinics, HR, IAS, Trainers.
B.Sc. Biochemistry General Stream	(b) 1.Mathematics / Botany / Zoology 2.Chemistry (c) 1.Fundamentals of Microbiology & Pharmacology 2. Immunology 3. Biotechnology & Bioinformatics	M.Sc. Biochemistry M.Sc. Biotechnology M.Sc. Bioinformatics M.Sc. Microbiology M.Sc. Biomedical Instrumentation M.Sc. Genetics M.Sc. Immunology M.Sc. Molecular Biology M.Sc. Environmental Science M.Sc. Medical Laboratory Techonology M.Sc. Medical Sociology M.B.A. Hospital Administration PGDMLT, PGDBI.	Hospitals, Pharmaceuticals, Medical Coding Scientific Publishing Centres, Medical Transcription, Teaching in Schools, IT Sectors, R & D Departments Medical Laboratories.

Part III (a) Core	Part III (b) & (c) Allied & Elective	Future Prospects	
		Higher Studies	Job Opportunities
B.Sc. Biochemistry with Vocational Biotechnology	(b) 1. i. Biochemistry, Bio-physics & Bioinstrumentation ii. Plant Biotechnology 2. i. Animal Biotechnology ii. Environmental Biotechnology (c) 1. Bioinformatics & Computer Applications 2. Food Biotechnology & Microbiology 3. Project	M.Sc. Biochemistry M.Sc. Biotechnology M.Sc. Bioinformatics M.Sc. Microbiology M.Sc. Biomedical Instrumentation M.Sc. Genetics M.Sc. Immunology M.Sc. Molecular Biology M.Sc. Environmental Sciences M.Sc. Medical Laboratory Technology M.Sc. Medical Sociology M.B.A. Hospital Administration PGDMLT, PLGDBI	Hospitals, Pharmaceutical, Medical Coding, Medical Transcription, Scientific Publishing Centres, IT Sector, Teaching in Colleges & Schools, R & D Departments, Research Associates Medical Laboratories.
B.Com	(b) 1. Business Statistics and operations Research I & II 2. International Economics 3. Indicators of Economic Development	M.Com. M.B.A. C.A. I.C.W.A. A.C.S. I.A.S. B.L. M.C.A. B.Ed. PGDCA, P.G.Diploma, Courses in various Management subjects.	Corporate Sector as Accountants, Secretary, Sales. Representatives, BPO, Audit personnel, Banking Sector, Stock Brokering Share trading concerns Business Cost Consultants, Tax Practitioners, Cost Accountants, Managers, Human Resource Consultants, Project Consultants, Law, Secretaryship, Front office Managers.

Note : Part I, Part II, Part III, Part IV & Part V are compulsory Courses.

In addition to the Core courses, a student should take courses under Part IV (a to g) to obtain the minimum number of 140 credits.

Courses offered under Part - IV

- a) **Value Education** - This Course grooms students and refines their personality by inculcating basic civic, moral and social values. Character-building and ethics are the components of this course.
- b) **Soft skills** - All students should take up Soft Skills as a subject.
I Semester - Listening, Reading and Personality Development.
II Semester - Speaking, Writing and Social Skills.
- c) **Environmental Studies** - All students should take a common course in the basics of Environment and its attributes. This course carries two credits in one semester.
- d) **Basic Tamil** - Those students who have not studied Tamil up to the XII standard and have chosen a non-Tamil language under part-I shall take "Basic Tamil" comprising two courses (VI Standard level).
- e) **Advanced Tamil** - Those students who have studied Tamil upto the XII Standard and have chosen a non-Tamil language under part-I should take up "Advanced Tamil" comprising two courses.
- f) **Non-Major Elective** - Those students who do not come under (d) and (e) can choose Non - Major elective comprising two courses. (pg. 13)
- g) **Skill-based Subjects** - These subjects are mandatory for the students (pg.14).

f) Non - Major Elective Subjects (Inter Disciplinary)

Department	Semester III	Semester IV
English	English for Effective Communication	English for Global Opportunities
Historical Studies	Basics of Tourism Management	Travel Agencies and Tour Operation Management
Political Science	Basics of Indian Constitution	Guidelines to Civil Services
Economics	Economics of Tourism	Economics of Insurance
Mathematics	Mathematics for Competitive Examinations	Resource Management Techniques
Physics	Astro Physics	Physics of the Earth
Chemistry	Food Chemistry	Medicinal Chemistry
Botany	Landscape Gardening	Nature Therapy
Zoology	Genetic Counselling	Vermitechnology
Advanced Zoology & Biotechnology	Aquarium Management	Pest Management
N.D. & I.D.	Reproductive Health Care	Family Crisis & Counselling
C.N.D.	Basic Diet Planning	Principles of Interior Decoration
Biochemistry	Life Style Diseases - Awareness & Prevention	Kitchen Clinic - Culinary Medicine
Psychology	Learning and Memory	Self Management
Commerce	Skills for Employability	Job Etiquette
Centre for Women`s Studies	Women`s Studies in India	Women and Legal Rights

g) Skill Based Subjects

Department	Semester V	Semester VI
English	Basics of Technical Writing	Teaching Methodology
Historical Studies	Basics of Historiography and Research Methodology	Project Work
Political Science	Basic Research Methods	Project
Economics	Women Entrepreneurship	Project
Mathematics	Programming in C Language - Practicals	Photoshop Practical cum Project
Physics	Basics of Computers	Solar Energy
Chemistry	Computer applications Chemistry	Synthesis of Nanomaterials
Botany	Mushroom Cultivation	Fruits and Vegetables Preservation
Zoology	Behavioural and Communication Skills	Mushroom Culture
Advanced Zoology & Biotechnology	Behavioural and Communication Skills	Sericulture
N.D.	Construction of Fabrics in Interiors	Clothing Construction
C.N.D.	Food Product Development	Diet Counselling
I.D.	Construction of Fabrics in Interiors	Portfolio for Designers
Biochemistry	Biomedical Instrumentation	Research Methodology for Biological Sciences
Psychology	Project	Transactional Analysis
Commerce	Research Methodology	Project

CAREER - ORIENTED PROGRAMMES [COP]

The College offers Career Oriented Programmes [COP] under the U.G.C. scheme with a view to equip the students to be self employed. Courses offered are:

1. Skills for Personal Effectiveness.
2. Herbal and Medicinal Plants.
3. Sports Nutrition Consultancy.
4. Bio-Informatics.
5. Montessori Training.
6. 3DS Max & Photoshop for Designers.
7. Creativity with Electronics.
8. Actuarial Science.

SALIENT FEATURES

1. All students of the College studying in various U.G. courses are eligible to join the above Certificate Courses
2. All **COP** are interdisciplinary and offered after College hours (i.e. after 1 p.m.)
3. The programme includes both theory and field-work.
4. Fees as fixed will be collected separately.

APPLICATION FORMS - ISSUE & SUBMISSION :

1. Application forms for admission to the various courses will be issued for a sum Rs. 25/- only by the College Office between 9.30 a.m. and 2.30 p.m. on all working days except second Saturdays.
2. Completed application forms should be submitted to the College Office within TEN DAYS from the date of publication of the Plus Two (Std XII) State Board results.
3. Application forms can also be downloaded from the College Website and submitted Online.
4. Applications received in person or Online after the due date will be considered only if seats are available after the admission of all applicants who have applied within the stipulated date and who satisfy the criteria specified.

INSTRUCTIONS REGARDING ADMISSIONS

1. The list of selected Candidates for admission to the various courses will be displayed on the College Notice Board and also on the College Website. Apart from this all selected candidates will be intimated by SMS.
2. Students are hereby informed that it is their responsibility to check the selected Candidates List on the College Notice Board and also on the College Website to know the status of their application.
3. The selected Candidates List will specify the date of interview and provisional admission for the candidates.
4. No request for any change of date of interview will be entertained.
5. Candidates selected should present themselves personally on the date of the interview specified alongwith the printout of the Application if submitted Online.

6. The following certificates in original should be produced at the time of interview:
 - (a) Mark sheets of the Plus Two (Std. XII) examination.
 - (b) Transfer Certificate.
 - (c) Conduct Certificate.
 - (d) Community Certificate, wherever applicable.
7. The original Transfer and Conduct Certificates will not be returned to the candidates under any circumstances after admission.
8. All admissions are granted at the discretion of the Management and are made provisionally, subject to approval by the University of Madras.
9. (a) Candidates who have passed examinations held by other statutory bodies or an examination recognized as equivalent thereto by the University of Madras should obtain an Eligibility Certificate from the University of Madras for admission to the particular course of study.
 - (b) The College takes no responsibility for the admission of such candidates, if they are found ineligible or otherwise.
 - (c) All such admissions are only PROVISIONAL until recognition is secured from the University of Madras.
10. Admission is liable to be cancelled at any time if the Mark Certificates are found to be BOGUS after verification by the Directorate of Government Examinations.
11. Candidates who have submitted bogus Mark Certificates are liable for legal action to be taken against them.
12. Candidates who fail to attend the interview or who do not pay their fees within the time specified will forfeit their seats.

PAYMENT OF FEES

1. Fee as prescribed in the Fee Chart, shall be payable either in the Bank or Online.
2. Fees shall be paid at the commencement of each Semester within the tenth working day without fine.
3. Failure to pay within the stipulated date will entail a fine and the student's name being struck off the rolls without notice and the student would be considered to have forfeited the seat.
4. On re-admission, the student will have to pay a re-admission fee in addition to the fee and fine.
5. Re-admission will be at the discretion of the Management.

CONCESSIONS AND FACILITIES FOR OUTSTANDING ACHIEVEMENTS IN SPORTS

1. Admission in the subject preferred, if the applicant is eligible.
2. Full Fee concession for winners of I, II and III place in State Level/National Level Tournaments.
3. A reasonable amount as cash incentive to winners in Indian Colours, University Colours or for achieving new records recognized by the authorities.
4. The Admission Committee will decide each case individually, based on merit.

WITHDRAWAL AFTER ADMISSION

A Student who has paid the fees and who leaves the College after admission at any time, irrespective of whether she has attended the class or not, cannot get refund of the whole or any part of the fees once paid.

GENERAL INSTRUCTIONS TO ALL APPLICANTS

1. Students and their parents/guardians are requested to make themselves fully aware of and acquainted with the contents of this prospectus so as to abide by the terms, rules and regulations thereof as part of their contract with the Management.
2. The Management of the College vests with the Southern India Education Trust, Chennai - 600 018.
3. Neither the students nor the employees of the College constitute the Management which established the College in exercise of the rights guaranteed by the Constitution of India to religious & linguistic minorities.
4. The Management reserves the right to alter wholly or partly, any of these conditions at any time in future without prior notice.
5. The Management's decision is final and binding in all matters.
6. Students found weak in English or any other subject(s) are required to compulsorily attend the remedial coaching classes in those subjects, which are conducted after usual class hours. Failure to attend or perform satisfactorily in these remedial coaching classes will attract strict disciplinary action.

Date : 30th April 2017
Chennai - 600 018

Dr. (Mrs.) SHANAZ AHAMED
PRINCIPAL

FEE CHART

	B.A. / B.Com	B.Sc.	B.Sc.
	Historical Studies, Pol.Sci., Corp., Eco. & Eng.	Psychology, Maths, Plant Biology & Biotechnology Zoology, Adv. Zoo & Biotechnology, Nutrition & Dietetics, Interior Design & Clinical N.D.	Physics, Chemistry & Biochemistry
Special Fee	310	610	670
Admission Fee	10	10	10
Caution Deposit (Refundable)	-	30	30
Recognition Fee	100	100	100
Registration Fee	80	80	80
Sports Fee	60	60	60
Library Fee	60	60	60
Youth Festival Fee	30	30	30
Matriculation Fee	30	30	30
Infrastructural Fee	30	30	30
T.N.H.S.Exam. Certificate Verification Fee	50	50	50
Insurance	40	40	40
Flag Day Contribution	5	5	5
N.S.S.	10	10	10
Red Cross	20	20	20
Total	835	1165	1225

- Students who have passed CBSE/AISSEE/ISCE should pay Rs. 100/- towards Recognition Fees and are exempted from paying Rs. 50/- for Certificate Verification Fees.
 - Students who have qualified (or) its equivalent examination conducted by other Boards within India / Abroad / University (except Tamilnadu State Board / CBSE/AISSEE/ISCE) Should obtain the "Provisional Eligibility Certificate" from the University of Madras and present the same before admission.
 - Examination fee must be remitted in the months of July and January of each year.
- Note : The fees prescribed above may be revised by the Government.